

<b>LUCAS COUNTY, OHIO BOARD OF COMMISSIONERS</b>	<b>NUMBER: 1</b>	<b>PAGE 1 OF 1</b>
<b>TITLE: POLICY AND PROCEDURE           MANUAL</b>	<b>PERSONNEL X ADMINISTRATIVE</b>	<b>RESOLUTION NO: 91-734</b>
<b>EFFECTIVE DATE: MAY 16, 1991</b>	<b>TYPE: X POLICY PROCEDURE</b>	<b>SUPERSEDES: POLICY # PROCEDURE #</b>

**From time to time, the Board of Commissioners establishes policies for guidance in meeting Federal and State mandates, to provide for uniform administration, and for efficient and effective service to the public. All policies of the Board of Commissioners will be adopted at a regular open public meeting of the Board. The County Administrator will maintain all policies in an appropriate manual, to be distributed to all affected personnel. The County Administrator is charged with developing the necessary administrative procedures to implement the policies of the Board.**

<b>APPROVED BY:</b>	<b>DATE:</b>
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